

# 2013 Campus Safety and Security Report

The National Personal Training Institute of Northern VA (hereafter jointly referred to as NPTIVA) provides campus safety and security information for its school in Northern VA via this report. This information is provided in accordance with the Clery Act, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

This report includes statistics for the previous three years if applicable concerning reported crimes that occurred on-campus and on public property within or immediately adjacent to and accessible from the campuses. The report also includes institutional policies concerning campus security and safety. The data was collected from the Fairfax County police departments and internal school records by the school director. NPTIVA does not employ security personnel but all on-site staff may be considered as campus security authorities.

The NPTIVA Crime Report is distributed to students, faculty and staff via [www.nptivirginia.edu](http://www.nptivirginia.edu). A copy of the report may also be obtained by contacting the school director.

### **Annual Fire Safety Report and Missing Student Policy**

NPTIVA is a nonresidential institution of higher education. Therefore, NPTIVA is not required to maintain a fire safety report or to have a missing student policy.

### **Crime Prevention and Safety Initiatives**

NPTIVA students and staff must assume responsibility for their own personal safety and the security of their personal property. The following precautions help provide guidance:

- Avoid walking alone at night
- Carry only small amounts of cash
- Never leave valuables unattended
- Check the back seats of your car before you get in
- Never take personal safety and security for granted
- Close windows and lock doors when leaving your car
- Keep a record of serial numbers for laptops, electronic devices, etc.
- Report all suspicious activity to an NPTIVA staff member immediately
- Do not leave valuables in your car, especially if they can be easily noticed

### **Crime Alert Notices**

A crime alert may be issued by the school director to assist in gathering information, to inform the campus community of criminal or suspicious activity or crime trends and to facilitate crime prevention. They are distributed to the campus community via group email.

### **Timely Warnings**

When the school director or his/her designee in conjunction with the Fairfax County police determine that a crime represents a serious or continuing threat to students and employees, a crime alert will be sent to students and staff. The Clery Act requires NPTIVA to issue timely warnings for serious crimes such as murder, robbery, aggravated assault, burglary, motor vehicle theft, rape and certain hate crimes if the crime occurred on campus, on property owned or controlled by the school or on public property that is immediately adjacent to campus.

The school director or his/her designate will determine on a case by case basis whether a timely warning will be issued via a crime alert. Timely warnings will generally contain the following information:

- Suspect(s)
- Date and time of issue
- Location of the incident
- Specific safety response
- Date and time of the incident
- Type of criminal activity reported
- A brief description of the offense
- Police and emergency telephone numbers

### **Emergency Notification**

An emergency notification is different than a timely warning or crime alert. Emergency notifications will be issued immediately upon confirmation that any significant emergency or dangerous situation exists that involves the immediate threat to the health or safety of students or employees on campus. An emergency notification will be issued via email. Emergency notifications are typically more immediate, shorter and contain less information than timely warnings due to the fast evolving nature of emergency situations. Updates or follow-ups to emergency notifications will be given as necessary when information becomes available. An emergency notification may also serve as a timely warning depending on the circumstances and the information available.

NPTIVA will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or otherwise mitigate the emergency.

### **Emergency Response and Evacuation Procedures**

The following procedures are utilized when the school director or other designated campus security authority is notified about a potentially serious situation that affects either of the two NPTIVA campuses, its students or its faculty and staff.

- Perceived fire, medical or criminal activity
  - Call emergency response at 911
- Minor medical situations
  - Handle in the manner deemed most appropriate by the first responder. First Aid kits are located in the Directors office if required
- Other non-specified emergencies not automatically requiring a call to 911 (electrical issues, gas leaks etc.)
  - The security authority will contact the appropriate agency and the school director

All incidents should be reported to the school director as soon as possible. Employees or students who are injured at NPTIVA are required to report the injury to the school director within 24 hours of the occurrence.

The school director or his/her designee will send an “all Clear” message when the situation is over if applicable. Information will not be shared with the campus community when the Columbus or Highland Heights police departments, in conjunction with the school director or designee determines that doing so would compromise the efforts of assisting those in peril.

Additional means of providing on-going information concerning a potential life safety situation and its resolution include:

- Local Media
- Emails to students, faculty and staff at the involved campuses
- Communication with the Fairfax County Sheriff Offices

The veracity of student email addresses is confirmed and tested during a student’s enrollment through the review of initial student enrollment paperwork and via the on-going distribution of email job postings sent to all students.

### **Evacuation Plan**

Evacuation routes and directional equipment are provided in accordance with any existing local fire and city ordinances and all personnel are instructed to become familiar with them at new students or staff orientations. In the case of an evacuation:

- Exit through the door nearest you
- Meet at the eastern end of the parking lot
- Staff in attendance will determine if all have safely evacuated the building.
- Report the situation to the school or on-site director who will then coordinate with emergency response units

### **Crime Geographic Definitions per the Cleary Act**

#### **On Campus**

- Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution’s educational purposes, including residence halls; and any building or property that is within or reasonably contiguous to paragraph (1) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

#### **Non-Campus Building or Property**

- Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

#### **Public Property**

- All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

## **Definitions of Reportable Crimes**

### **Criminal Homicide**

- Murder and non-negligent manslaughter. The willful (non-negligent) killing of one human being by another
- Negligent manslaughter. The killing of another person through gross negligence

### **Forcible Sex Offenses**

- Forcible rape. The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her temporary or permanent mental or physical incapacity (or because of his or her youth)
- Forcible sodomy. Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity
- Sexual assault with an object. The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body or another person, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of her or her temporary or permanent mental or physical capacity
- Forcible fondling. The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or not forcibly or against the person's will, where the victim is incapable of giving consent because of his or her youth or because of his or her temporary or permanent mental or physical incapacity

### **Non-forcible sex offenses**

- Incest. Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law
- Statutory rape. Non-forcible sexual intercourse with a person who is under the statutory age of consent

### **Robbery**

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear

### **Aggravated assault**

An unlawful attack by one person upon another for the purpose of inflicting seers or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

### **Burglary**

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit as larceny or a felony; breaking and

entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned acts

### **Motor Vehicle Theft**

The theft or attempted theft of a motor vehicle. Motor vehicle theft is classified as any case where an automobile is taken by a person not having lawful access, even if the vehicle is later abandoned, including joy riding

### **Hate Crimes**

Crimes that manifest evidence the victim was intentionally selected because of the victim's bias as described by the Hate Crimes Statistics Act and Campus Safety Act. Categories of bias are:

- **Race.** A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind
- **Gender.** A preformed negative opinion or attitude toward a group of persons because those persons are male or female. Gender bias is also a Clery Act specific term, not found in the FBI's Hate Crime Data Collection Guidelines
- **Religion.** A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being
- **Sexual orientation.** A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex
- **Ethnicity/national origin.** A preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions
- **Disability.** A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness

### **Weapon Law violations**

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: the manufacture, sale, or possession of deadly weapons; the carrying of deadly weapons, concealed or openly; the furnishing of deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned acts

### **Drug Abuse Violations**

Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotics drugs. The relevant substances include; opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana, synthetic narcotics (Demerol, methadone); and dangerous nonnarcotic drugs (barbiturates, Bensedrine.).

Information related to the school's policies on drug and alcohol use and abuse may be found at: [INSERT LINK TO DRUG POLICY](#)

### **Liquor Law Violations**

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using vehicles for illegal transportation

of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned activities.

### **Reporting Crimes**

NPTIVA encourages accurate and prompt reporting of all crimes to either the school director or any on-site staff member. All criminal activity and/or emergencies, including sexual assault, should be reported immediately to the school director or any available staff member. All crimes reported to these persons will be kept confidential to the extent of the law and the school director will notify the proper authorities. Report all emergencies involving a crime in process, a medical emergency, and/or fire to 911 immediately. After calling 911, contact the school director or any available staff member.

### **Northern VA Campus**

- On-Campus contact number
  - Tim Henriques, School Director: 703-531-0795
- Off-campus contact numbers
  - Emergency: 911
  - Police Department (non-emergency): 703-691-2131
  - Public Safety Department (non-emergency): (703) 691-2131

### **Confidentiality Statement**

NPTIVA may not promise confidentiality to those who report crimes to anyone on campus. Reports that are confidential by law are not reported to the school for inclusion annual crime statistics. Because of the public records law, NPTIVA does not have a policy that permits the confidential reporting of crimes for inclusion in the annual crime statistics report.

## **Campus Access**

NPTIVA campus facilities are for the use of current students, prospective students attending an open house or an individual appointment to tour the school and employees only.

## **Drug and Alcohol Policies**

Information related to the school's policies on drug and alcohol use and abuse may be found at:  
INSERT LINK

## **Sexual Assault Prevention Policies**

School employees and students are expected to abide by all local, state, and federal criminal laws as related to sexual assault and sexual harassment. Student conduct policies require that students not engage in any sexual harassment on school premises. Sexual harassment is defined as unwelcome advances, requests for sexual favor, or other verbal, visual, or physical actions of a sexual nature.

## **Criminal Sanctions/Disciplinary Actions**

The state of Virginia provides legal definitions and categories for sexual offenses. These include sexual assault, sexual contact, sexual conduct, public indecency, voyeurism, sexual imposition, gross sexual imposition, sexual battery and rape. In addition to criminal sanctions and possible liability under such laws, acts of sexual assault and non-consensual sexual contact will subject a student to institutional disciplinary action. Violation of school policies for students may result in written reprimand, suspension, probation or dismissal and employees will be subject to warning, suspension or termination from employment.

## **Seeking Assistance**

If you are a victim of a sexual assault on the campus of NPTIVA, you should:

- Call 911
- Get to a safe place
- Notify the school director or any available staff member
- Get medical assistance and maintain evidence
- Get Emotional Support/Crisis Intervention
- File a police report with the local police.

Students can receive assistance from:

- School director Tim Henriques 703-531-0795
- Fairfax County Police Department (911)

Off campus sexual assaults should be reported to the local police emergency line at 911.

## **Academic Issues**

Sexual assaults can affect a victim's academic performance. Students may seek assistance with academic issues by speaking with the school director.



## Legal Issues

The student who states that a sex offense has occurred has the right to pursue prosecution in a court of law. Even if a victim initially chooses not to prosecute, it can be helpful to report an assault to police immediately and to seek medical care so that prosecution can be pursued at a later date if the victim so chooses. A sexual assault reported to school staff member will be reported to the local police.

## Registered Sex Offenders

Students may find information regarding registered sex offenders at <http://www.nsopw.gov>. Students may also contact the local police department or the regional state police for information regarding sexual predators.

## Anti-Harassment Policy

It is the policy of NPTIVA that all students, employees and visitors enjoy a positive, respectful and productive learning and work environment that is free from behavior, actions, or language constituting harassment, including sexual harassment while on school or related property during school or related events. NPTIVA will not tolerate harassment among its faculty, staff, or student body or by persons conducting business with or visiting the school. Any employee found to have engaged in harassment will be subject to disciplinary action up to and including dismissal. If an employee is subject to harassment or witnessed harassment, he or she should report it immediately to the Director..

## Reporting

Any employee or student who becomes aware of, or believes that he or she has witnessed an incident of harassment, violent or threatening behavior, or who is the recipient of harassment, violent or threatening behavior, should immediately report such incident(s) to an available staff member. If the employee or student believes that someone may be in imminent danger or if the incident in question has resulted in anyone being physically harmed, the employee or student should immediately contact local emergency response by dialing 911.

## Crime Statistics

### National Personal Training Institute of Northern VA

Offense	Year	On-Campus Property	Non-Campus Property	Public Property
Murder/Non-Negligent	2011	0	0	0
	2012	0	0	0
Manslaughter	2013	0	0	0

Negligent Manslaughter	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Sex Offenses (Total)	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Robbery	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Aggravated Assault	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Burglary	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Motor Vehicle Theft	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Arson	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Liquor Law Arrests	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Liquor Law Violations	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Drug Law Arrests	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Drug Law Violations	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Illegal Weapons Possession Arrests	2011	0	0	0
	2012	0	0	0
	2013	0	0	0
Illegal Weapons Possession Violations	2011	0	0	0
	2012	0	0	0
	2013	0	0	0